

DOCTORAL DEGREE ELIGIBILITY FORM – Ph.D. and Ed.D.

SECTION A – To be completed by the candidate

SPIRE ID: _____

ANTICIPATED DEGREE DATE: SEPTEMBER FEBRUARY MAY YEAR _____

NAME - as it appears in SPIRE: _____

DIPLOMA NAME: Review and update your Diploma Name, found in SPIRE (Student Center > Expected Graduation Term > Graduation Data). If you need a special character for your name that is not available in SPIRE, please email the [Graduate Student Service Center](#).

DIPLOMA ADDRESS: Review and update your Diploma Address and Home Email Address, found in SPIRE (Student Center > Expected Graduation Term > Graduation Data). Your diploma will be mailed to your Diploma Address. Communications regarding the mailing of your diploma, as well as information on how to purchase an electronic diploma, will be sent to your home email address.

EMAIL: _____

PHONE: _____

DEPARTMENT/PROGRAM: _____

DEGREE: _____

DISSERTATION CHAIR: _____

DISSERTATION TITLE: _____

To the best of my knowledge, the information given on this form is correct and complete.

Signature of Candidate: _____ Date: _____

After signing this form, give it to the Graduate Program Director for verification.

SECTION B - To be completed by the Graduate Program Director

The information furnished by the above named candidate in the _____ program has been verified from departmental records and the candidate has completed all program requirements.

The residency requirement was fulfilled during the (1) _____ and (2) _____ semesters.

Signature: _____ Date: _____

Name printed: _____

After signing this form, give it to the Department Head/Chair for recommendation of degree.

SECTION C - To be completed by the Department Head/Chair

I recommend that the above candidate be awarded the _____ degree at the _____ 20____ degree granting period.

Signature: _____ Date: _____

Name printed: _____