

UMass Amherst

MIE Innovation Shop Rules

1. Safety Glasses are required at all times while in the Machine Shop
2. **Due to Covid-19 masks are required at all times.**
3. No loose fitting clothing:
 - No Necklace's, Neckties, Sweatshirts with drawstrings ect.
 - No Sandals or opened toed shoes
 - Long hair must be tied back
4. Electronic devices with earphones will not be allowed
5. Machine use is on a first come basis.
6. **DO NOT** use compressed air to clean machinery or floors, particles become a dangerous hazard for you or to bystanders
7. Each machine will be cleaned and tools returned to proper locations before leaving. **Allow 15 minutes for cleanup** (floor swept, drills, files, end mills etc. returned to proper locations)
8. If you are unsure ask instructor for help. This will help prevent injury to yourself or damage to equipment.
9. If you break a tool please inform staff so replacements can be ordered.
10. ALWAYS use caution and good sense while in any Industrial environment.
11. Observe shop hours posted. If you arrive too late in the day you may be asked to return the next day.
12. **Never enter or operate equipment in the Machine Shop while under the influence of alcohol or drugs. Even over the counter medications that may impair your judgement.**

I will be responsible for the proper use of equipment and general shop activity. I agree to abide by the safety rules governing the UMass Amherst MIE Innovation Shop.

First time failure will result in a verbal warning. Second offense of these rules will result in a one week suspension of shop privileges. Third offense will terminate use of shop until resolved by Faculty Advisor.

Date _____

Student Signature _____

Print Your Name _____